



STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: _____

REQUEST SUBMITTED BY: (circle one) E-MAIL to ra-rtk-pema@state.pa.us

Or US Mail to Robert Anspach
PEMA Open Records Officer
2605 Interstate Drive
Harrisburg, PA 17110

NAME OF REQUESTOR : _____

STREET ADDRESS : _____

CITY/STATE/COUNTY (Required): _____

TELEPHONE (Optional): _____

RECORDS REQUESTED:

Please provide all records in the custody or control of the Pennsylvania Office of Homeland Security (OHS) or the Pennsylvania Emergency Management Agency (PEMA) that are described below. By "records" I mean all records, as that term is defined in Section 102 of the Right to Know Act, fitting the descriptions below, whether those records are maintained in paper or electronic form, including correspondence and electronic correspondence.

1. Any record, including addenda or exhibits or attachments, that contains or refers to information about me (name) _____ or about the group(s) known as (name group(s), listing all versions of group(s)' name) _____

that was collected by the Institute of Terrorism Research and Response (ITTR), the OHS, the Pennsylvania State Police, or other law enforcement agency.

2. All copies of the Pennsylvania Actionable Intelligence Bulletin or the Pennsylvania Intelligence Bulletin that refer to me or to the group(s) listed in Request #1.
3. All records that show or identify persons to whom the records referenced in Requests #1 and #2 were disclosed, including federal and other government agencies and private persons or entities.

See additional requests on attached paper.

DO YOU WANT COPIES? YES

(circle or cross out) I PREFER TO RECEIVE COPIES ELECTRONICALLY OF ALL DOCUMENTS THAT ARE AVAILABLE IN THAT FORM SO THAT I DO NOT HAVE TO PAY FOR DUPLICATION. Please send to the following email address: _____

DO YOU WANT TO INSPECT THE RECORDS? NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? NO

RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5)-DAY RESPONSE DUE:

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.)
Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*